



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

RE-ACCREDITED BY NAAC 'B++' (CGPA 2.87)

Near Sakkardara, Umrer Road, Nagpur - 440 024

• E-mail ID : sbct_1@yahoo.co.in • Website : www.binzanicitycollege.in

• President

SHRI MOHIT SHAH | 9373985046

• Secretary

DR. HARISH RATHI | 9730037001

• Principal

DR. SUJIT G. METRE | 9822714241

INTERNAL QUALITY ASSURANCE CELL (IQAC)

06-07-2022

NOTICE

All the Senior College Teachers are hereby requested to be present for the Meeting to be conducted on 7th July 2022, i.e., Thursday in Staff Room at 12.15 pm to discuss the following agenda:

AGENDA

1. To discuss about the Mock Visit for the forthcoming NAAC Cycle IV accreditation.
2. To set up a date & schedule for the Departmental Presentations before the Mock Visit.
3. To distribute the list of departmental files to be kept ready for the Mock Visit.
4. Any other matter.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairperson, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

07-07-2022

MINUTES OF THE IQAC MEETING HELD ON 7th JULY 2022

The following members were present in the IQAC meeting held on 7th July 2022 at 12.15 pm in the Staff Room: Dr Sujit Metre (Principal & Chairperson, IQAC), Dr Sandeep Tundurwar (Vice Principal), Dr Pranjali Kane (IQAC Coordinator), Dr Narendra Raghatate (IQAC Co-coordinator), Dr Afroz Sheikh, Dr Sadanand Dhakite, Dr Rajesh Alone, Dr Anil Shende, Dr Narendra Gharat, Dr Alka Kolhe, Dr Vaishali Panhekar, Dr Sangeeta Somwanshi, Dr Archana Anturkar, Dr Pallavi Rajankar, Dr Rupali Bhave, Mrs Harsha Borghare, Ms Amrapali Modak, Dr Shrikant Shende, Dr Bhaskar Waghale, Dr Swati Gode, Mrs Sonali Girhe, Mrs Mona Chandak, Ms Pooja Jaiswal, Dr Rita Bhaisare, Ms Punam Bangade, Dr Sudha Jangid, Mrs. Rajeshree Meshram. Mr Raju Maske.

The following issues were discussed in the meeting:

1. It was decided that the Mock Visit for the evaluation of the College would be conducted in the first week of August. Along with the Teaching Staff, the Administrative Staff would also be appraised of the forthcoming mock visit and the files to be kept ready for the visit.

It was pointed out by the IQAC Coordinator that the data of Criterion IV, Activities of Dept of Library of 2021-22, Supporting docs of Guidance Centre for Competitive Exams were not received. The Research Tab of the Website was also not updated. It was decided that the concerned Incharges would submit the required data by 11th July 2022.

3. It was decided that the pre-mock visit presentations of the Departments would be scheduled on the 21st, 22nd and 23rd July 2022 in the IQAC Conference Room according to the schedule attached with the minutes.

4. The list of the departmental files to be kept ready for the Mock Visit was distributed amongst the HoDs and Coordinators. It was decided that there would be uniformity in indexing of the files of every department. It was also decided that the Files of the Cells and Committees would be submitted to the IQAC on the mentioned dates by the Incharges.

Pskane

Dr Pranjali Kane
IQAC Coordinator



Dr

Dr Sujit Metre
Principal & Chairperson, IQAC

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

- **MOCK VISIT:** Tentatively in the First Week of August 2022
- **Departmental Presentations:** 21st, 22nd and 23rd July 2022 (The schedule is given below)
- **Departmental Files:** (From 2017 - 18 to 2021 - 22)
 1. Workload
 2. Teaching Plans
 3. Course Booklets / Attendance Registers, Diaries
 4. List of semester wise COs of all the courses & CO-PO mapping
 5. Program Timetable, Personal Timetables of all Teachers
 6. Year wise Activities of the Department
 7. Internal Assessment Details
 8. Results
 9. Departmental MoUs
 10. Personal Files of teachers
 - a. Certificates, Degrees of Educational Qualification
 - b. Letters as Research Guide, BoS Member, RRC member etc.
 - c. Letters of Paper Setting, Moderation
 - d. Invited as Resource Persons, Chairpersons
 - e. Awards and Recognitions

11. Research Output of Teachers

a. Details of Research Scholars

S.No	Name of Research Scholar	Subject	Title of Research	Date of Registration /Submission / Award

b. Research Papers

S.No.	Name of Teacher	Title of Research Papers	Name of UGC Journal/Conference/ Seminar/ Book

12. Mentoring Details under 'SRUJAN'

13. Asynchronous Teaching-Learning: Links of Google Classrooms (Year wise)

• **DEPARTMENTAL PPT:**

(Please note: The slides of departmental presentations should be between 15 to 20 only)

1. Department Name, Year of Establishment
2. Department Vision & Mission
3. Past HoDs (Name, Educational Qualifications, From-to, With photos if available, any other information)

4. Illustrious Alumni: (Top 10)

S.No	Name of Alumni	Stream	Year of Passing	Present Status

5. Profile of all Teachers (permanent, Ad-hoc, CHBs and contributory)

S.No	Name of Teacher	Educational Qualifications	Member of BoS, RRC, As a Research Guide

6. Research Details of all Teachers (From 2018 to 2022)

S.No	Name of Teacher	No. of Research Papers in UGC CARE listed Journals	No. of Research Papers published as Conference Proceeding	No. of Books, Chapters in Books	Awards / Recognition numbers

7. No. of Admitted Students
8. Year wise activities of the dept (Academic, Co-curricular and extra-curricular)
9. Results

S. No	Subject	Total No of Students	No. of students appeared	No. of students passed	Percentage

10. Year-wise meritorious student list – University
 11. Year wise list of award / prize winners [College academic awards and outside competition awards]
 12. Future Plans of the department
 13. SWOC of the department
-

**DEPARTMENTAL PRESENTATION SCHEDULE
(PPT + Files)**

S.No	Name of Dept/Cell	Date	Time	Name of Presenter
01	Management (BBA)	21-07-2022	11 am	Mrs Rajeshree Meshram
02	Computer Application (BCCA)	21-07-2022	11.15 am	Mrs Mona Chandak
03	Commerce (B.Com & M.Com both Mediums)	21-07-2022	11.30 am	Dr Sadanand Dhakite
04	Sports	21-07-2022	11.45 am	Dr Sanjay Choudhari
05	Library	21-07-2022	12 pm	Dr Mohini Bherwani
06	English (UG+PG)	22-07-2022	11 am	Dr Anil Shende
07	Marathi (UG+PG)	22-07-2022	11.15 am	Dr Narendra Gharat
08	Hindi	22-07-2022	11.30 am	Dr Sudha Jangid
09	Sanskrit	22-07-2022	11.45 am	Dr Pallavi Rajankar
10	Political Science (UG+PG)	22-07-2022	12 noon	Dr Sandeep Tundurwar
11	Psychology	23-07-2022	11 am	Dr Alka Kolhe
12	Economics	23-07-2022	11.15 am	Dr Archana Anturkar
13	Sociology	23-07-2022	11.30 am	Dr Sangeeta Somwanshi
14	History	23-07-2022	11.45 am	Dr Afroz Sheikh
15	Philosophy	23-07-2022	12 noon	Dr Narendra Raghatate

FILES TO BE SUBMITTED

S. No	Cell / Committee	Date	Incharge
1	Antarang Committee	25-07-2022	Dr Afroz Sheikh
2	Permanent Cell against Sexual Harassment	25-07-2023	Dr Afroz Sheikh
3	Students Welfare Committee & Internal Exams Grievance Cell	25-07-2024	Dr Afroz Sheikh
4	Life Skills Cell	25-07-2025	Dr Anil Shende
5	NCC	25-07-2026	Dr Anil Shende

6	Late Shri P V Narasimha Rao Guidance Centre for competitive exams	25-07-2027	Dr Mohini Bherwani
7	Library Advisory Committee	25-07-2028	Dr Mohini Bherwani
8	MIS and other Committees	25-07-2029	Dr Mohini Bherwani
9	Purchase & Infrastructure Development Committee (Meetings)	26-07-2022	Dr Mohini Bherwani
10	Anti-Ragging Cell (Meetings)	26-07-2023	Dr Narendra Gharat
11	Parents-Teachers Association (Meetings)	26-07-2024	Dr Narendra Gharat
12	CSR File & Nature Club	26-07-2025	Dr Narendra Raghatare
13	SQAC	26-07-2026	Dr Narendra Raghatare
14	Lifelong Learning & Ext	26-07-2027	Dr Pranjali Kane
15	Cultural Cell	26-07-2028	Dr Rajendra Naikwade
16	NSS	26-07-2029	Dr Rajendra Naikwade
17	Discipline Committee	27-07-2022	Dr Rajesh Alone
18	API Screening Committee	27-07-2023	Dr Sandeep Tundurwar
19	Research Center	27-07-2024	Dr Sandeep Tundurwar
20	Alumni Association (Registration, Meetings, Financial and other contribution)	27-07-2025	Dr Sanjay Chaudhari
21	Publicity Committee	27-07-2026	Dr Sanjay Chaudhari
22	ED Cell	27-07-2027	Dr Swati Bhoyar
23	Training and Placement Cell (Meetings + Activities)	27-07-2028	Mrs Mona Chandak
24	Website Committee (Meetings)	27-07-2029	Mrs Mona Chandak

NAAC/ IQAC Meeting Attendance 7/7/2022

1) Name of the Teachers

Sign

1) Dr. A. H. Sheikh

Dr. A. H. Sheikh
R. S. Alone

2) Ms. R. S. Alone

3) Dr. N. G. Aharat

N. G. Aharat

4) Dr. Anu Shende

Anu Shende

5) Dr. S. S. Dharkite

S. S. Dharkite

6) Dr. R. G. Bhare

R. G. Bhare

7) Mrs. Hatsha A. Shende

Hatsha A. Shende

8) Dr. Aashruw. W. Anturkar

Aashruw. W. Anturkar

9) Dr. Pallavi P. Rajankar

Pallavi P. Rajankar

10) Dr. Bhaskar. S. Waghale

Bhaskar. S. Waghale

11) Dr. Vaishali S. Pawbekar

Vaishali S. Pawbekar

12) Pooja A. Jaiswal

Pooja A. Jaiswal

13) Mona Chandak

Mona Chandak

14) Dr. Pita Bhaire

Pita Bhaire

15) Punam Bangde

Punam Bangde

16) Dr. Sudhar Jangid

Sudhar Jangid

17) Mrs. Kajashree Meshram

Kajashree Meshram

18) Dr. Sonjita Somvanshi

Sonjita Somvanshi

19) RAJU B. MASKE

Raju B. Maske

20) Sonali P. Gishre

Sonali P. Gishre

21) Swati Gode

Swati Gode
7/7/2022

22) Dr. Shrikant Shende

Shrikant Shende
7/7/22

23) Dr. N. V. Raghavate

N. V. Raghavate

24) Dr. Alka S. Kolhe

Alka S. Kolhe

25) Amrapali D. Modak

Amrapali D. Modak



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- Principal
DR. SUJIT G. METRE | 9822714241

INTERNAL QUALITY ASSURANCE CELL (IQAC)

01-10-2022

NOTICE

All the HoDs and Coordinators are hereby requested to be present for the Meeting to be conducted on 3rd Oct 2022 in IQAC Room at 11.30 am to discuss the following agenda:

AGENDA

1. To discuss the ways to collect the students' progression data from the Final Year students of the previous year.
2. To form an SOP for collection of students progression to higher education.
3. Any other matter.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairperson, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

03-10-2022

MINUTES OF THE IQAC MEETING HELD ON 3rd OCTOBER 2022

The following members were present in the IQAC meeting held on 3rd Oct 2022 at 11 am in the IQAC Room to discuss Students' Progression: Dr Sujit Metre (Principal & Chairperson, IQAC), Dr Pranjali Kane (IQAC Coordinator), Dr Narendra Raghatare (IQAC Co-coordinator), Mrs Mona Chandak, Mrs Rajashree Meshram, Ms Amrapali Modak, Dr Swati Gode, Dr Archana Anturkar, Dr Pallavi Rajankar, Dr A M Shende, Dr R S Alone, Mrs Sonali Girhe.

The following issues were discussed in the meeting:

1. It was decided that the Final Year Mentors of each program would be responsible to contact the final year students of the last academic year and know about their status. They will record whether the students are pursuing higher education or are doing a job or business.
2. It was also decided that the IQAC would form an SoP for collecting the data of students progression to higher education from the next academic session for NAAC purpose.
3. It was decided that Mr Rushabh Tambe handling the first counter in the office would work along with the final year class mentors in collecting data at the earliest.


Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairperson, IQAC

Dt. 3.10.22

IQAC Meeting to discuss Students' progression
data collection on 3rd Oct 2022

Sr No.	Name	Sign.
1.	Mona Chandak	Chandak
2.	Kajashree Mashram	
3.	Amrapali D. Modak	Amrapali
4.	Dr. Swati Gode	Gode
5.	Dr. Archana Anturkar	Anturkar
6.	Dr. Pallavi Rajankar	Rajankar
7.	A.M. Shende	Shende
8.	R.S. Alame	Alame
9.	Sonali P. Wagh [Wagh]	Wagh
10.	Dr. Pranjali Kane	P.Kane
11.	Dr. N.V. Rajgudate	Rajgudate

P.Kane

Dr P.S. Kane
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

25-10-2022

NOTICE

All the Senior College Teachers are hereby requested to be present for the IQAC Meeting to be conducted on 31st Oct 2022 in IQAC Room at 12 noon to discuss the following agenda:

AGENDA

1. To discuss the Self Study Report for the assessment period 2017-18 to 2021-22.
2. To note the discrepancies, if any, in the supporting documents uploaded on the college website for NAAC purpose.
3. To decide upon the departmental presentations by the HoDs and Coordinators.
4. To decide upon the appointment of students as library assistants under the 'Earn while you learn scheme'.
5. Any other matter.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairperson, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

31-10-2022

MINUTES OF THE IQAC MEETING HELD ON 31st OCTOBER 2022

The following members were present in the IQAC meeting held on 31st Oct 2022 at 11 am in the College Hall: Dr Sujit Metre (Principal & Chairperson, IQAC), Dr Pranjali Kane (IQAC Coordinator), Dr Narendra Raghatate (IQAC Co-coordinator), Dr Afroz Sheikh, Ms Amrapali Modak, Mrs Harsha Shende, Dr Pallavi Rajankar, Dr Alka Kolhe, Dr Sudha Jangid, Mrs Neelima Matey, Mrs Pradnya Dudhe, Dr Archana Bhaisare, Dr Archana Anturkar, Mr Ritesh Agrawal, Mr Raju Maske, Mr Purushottam Bhojar, Mrs Sonali Girhe, Mrs Priya Joshi, Dr Swati Gode, Ms Farha Sheikh, Ms Shraddha Waghmare, Mrs Archana Ruikar, Ms Rajashree Meshram, Dr Rayan Mahajan, Dr Bhaskar Waghale, Mr Rahul Uikey, Dr A M Shende, Dr S S Dhakite, Mrs Mona Chandak, Ms Pooja Jaiswal, Dr Rita Bhaisare, Ms Punam Bangade, Dr Vaishali Panhekar, Dr Sandeep Tundurwar, Dr Rajesh Alone, Dr Sanjay Choudhari, Dr Narendra Gharat, Dr Rajendra Naikwade, Mr Vijay Pandhare and Mr Navrang Damodar.

The following issues were discussed in the meeting:

1. The SSR for NAAC Cycle IV was discussed Criteria wise. The changes by the concerned teachers were noted and the same would be incorporated into the SSR.
2. The IQAC Coordinator also presented the supporting documents uploaded on website of the various activities undertaken by the departments, cells and committees. Some of the reports were not in the sequence decided by the IQAC. It was informed to the concerned teachers that they should resend the documents within 3 days of the meeting.
3. It was decided that the next rounds of the revised Departmental presentations would take place after the Diwali vacations. The IQAC would display the timetable atleast 3 days in advance for smooth functioning.
4. It was decided that applications would be invited from all students for the post of library assistants under the Earn while you learn scheme. The Library committee would select the students.

The meeting adjourned at 1.15 pm with the permission of the Chair.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairperson, IQAC

IQAC Meeting

11:00 AM.

IQAC Meeting

Sl. No.	Name.	Sign.
1.	Dr. Mrs. Afroz Hanif Sheikh	<u>Sheikh</u> 31.10.22.
2.	Amrapali D. Modak	<u>Modak</u>
3.	Harsha A. Shende	<u>Shende</u>
4.	Dr. Pallavi Rajankar	<u>Rajankar</u>
5.	Dr. Alka S. Kolhe	<u>Kolhe</u>
6.	Si-gyri Gintis	<u>Gintis</u>
7.	Mrs. Neelima Matey	<u>Matey</u>
8.	Padhnyal P. Dudhe	<u>Dudhe</u>
9.	Dr. Archana Devital Bhaisare	<u>A. D. Bhaisare</u>
10.	Dr. Archana W. Anturkar	<u>Anturkar</u>
11.	Ritesh K. Agrawal	<u>Agrawal</u>
12.	RAJU B. MASKE	<u>Maske</u>
13.	Purushottam S. Bhoyar	<u>Bhoyar</u>
14.	Somali P. Gite	<u>Gite</u> 31/10/22
15.	Priya P Joshi	<u>Joshi</u> 31/10/22
16.	Dr. Swati Bhoyar	<u>Bhoyar</u>
17.	Ferha Sheikh	<u>Sheikh</u> 31/10/22
18.	Miss Sheetal S. Waghmare	<u>Waghmare</u> 31/10/22
19.	Archana Reikar	<u>Reikar</u> 31/10/22
20.	Kajashree Mashram	<u>Mashram</u> 31/10/22
21.	Dr. Rajan Mahajan	<u>Mahajan</u>
22.	Dr. Bheskar Waghale	<u>Waghale</u>
23.	Rahul R. Uike	<u>Uike</u>
24.	Dr. A. M. Shende	<u>Shende</u>
25.	Dr. S. S. Dhokite	<u>Dhokite</u>
26.	Mona Chandak	<u>Chandak</u>
27.	Pooja Jaiswal	<u>Jaiswal</u> 31-10-22
28.	Dr. Rita Bhairi	<u>Bhairi</u>
29.	Punam Bangde	<u>Bangde</u>
30.		

31. Sandeep Tantusum
32. Rajesh Alone.
33. Sanjay Chaudhari -
34. Narendra Gharat
35. DR. Rajendra Naikwade
36. Ms. Vejay Pandhare
37. Navay K. Damodar

Vandana
Bhose
31.10.22
21/10/22
Tantusum
A. Damodar



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

18-11-2022

NOTICE

All the Teachers are hereby informed that the IQAC has successfully submitted the clarifications sought by NAAC and the College has entered the third and last stage of Accreditation, i.e, the Peer Team Visit. To prepare for the visit, meetings with the committees are organized. Please note the date and time and remain present to discuss about the preparations.

Please find attached the schedule of the meeting.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairperson, IQAC

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Preparation for NAAC PEER TEAM VISIT

S. No	Work	Teacher Incharge	IQAC Incharge	Date and Time of Meeting
01	Cultural Events	Dr Anil Shende Dr Sanjay Choudhari Dr Rajendra Naikwade Dr Pallavi Rajankar Dr Sudha Jangid Dr Rita Bhaisare Mr Ritesh Agrawal Mrs Kalpana Mishra	Dr Sujit Metre	19-11-22 at 11 am in the IQAC Room
02	Interaction with Students	Dr Sanjay Choudhari Dr Rajendra Naikwade Ms Pooja Jaiswal Ms Amrapali Modak Mrs Priya Joshi Ms Farha Sheikh Mr Purushottam Bhoyar Mrs Archana Ruikar	Dr Pranjali Kane	19-11-22 at 11.45 pm in the IQAC Room
03	Interaction with Parents	Dr Afroz Sheikh Dr Narendra Gharat Dr Bhaskar Waghale Mr Vijay Pandhare Mrs Rajshree Meshram Mrs Sonali Girhe Mr Raju Maske	Dr Sandeep Tundurwar	19-11-22 at 12.30 pm in the IQAC Room
04	CO – PO Mapping, Course Booklet, Google Classrooms, Diaries	All Teachers	Dr Sujit Metre Dr Narendra Gharat	19-11-22 at 3.30 pm
05	Interaction with Alumni	Dr Sadanand Dhakite Dr Swati Bhoyar Mrs Mona Chandak Dr Shrikant Shende Dr Rayan Mahajan Mrs Harsha Borghare Ms Shraddha Waghmare	Dr Sandeep Tundurwar	22-11-22 at 11 am in the IQAC Room
06	Library	Dr Mohini Bherwani Dr Sandeep Tundurwar	Dr Sujit Metre	22-11-22 at 1 pm in the library
07	Sports	Dr Rajesh Alone Dr Sanjay Choudhari Mrs Kalpana Mishra	Dr Sujit Metre	22-11-22 at 3 pm in the Sports Department
08	College Leaflet, Binzani Cityzen, Flexes, Banners, Sign Boards, Building Plan, Past achievements	Dr Rajendra Naikwade Dr Narendra Raghatare Dr Narendra Gharat Dr Pranjali Kane	Dr Sujit Metre	23-11-22 at 11 am in the IQAC Room
09	Nature Club (Tree Mapping)	Dr Narendra Raghatare Mrs Poonam Khedkar Ms Punam Bangade	Dr Narendra Raghatare	23-11-22 at 11.50 am in the IQAC Room
10	Political Science (Best Practice & Institutional Distinctiveness)	Dr Sandeep Tundurwar All CHBs of Political Science	Dr Sujit Metre	23-11-22 at 1 pm in the Dept of Pol Sc
11	Interaction with NGOs	Dr Alka Kolhe Dr Vaishali Panhekar Dr Sangeeta Somwanshi Dr Archana Anturkar Mrs Nilima Matey Mr Rahul Uikey Mrs Mrudul Sonak Mr Navrang Damodar	Dr Narendra Raghatare	23-11-22 at 3 pm in the IQAC Room
12	Departmental PPT	All HoDs and Coordinators	Dr Pranjali Kane	09-12-22 at 11.50 am in the Hall



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

18-11-2022

Minutes of the meetings held with various Committees for the forthcoming NAAC PTV from 19th Nov to 9th Dec 2022

The minutes of the meetings held are as follows:

1. It was decided that the Cultural Committee would decide upon the events, duration of each event, number of students involved in each event, budget required and submit the details to IQAC by 26th Dec 2022.
2. It was decided that the Committees of Parents and Students interaction would work together to ensure participation of the same. The budget allocation for the refreshments would be decided upon and prior sanction should be taken for the same by Dr Sheikh, Incharge of Students Welfare Dept.
3. It was decided that the CO-PO Attainment sheets should be sent to the College mail by the teachers latest by 20th Dec 2022. In case of doubts, the teachers can meet the IQAC or the Principal with prior appointment.
4. It was decided that a zoom link would be created for the Alumni who cannot come for the actual interaction and circulated by the Committee members to ensure maximum participation.
5. It was decided that the responsibility of finalizing the flexes and boards would rest with Dr Gharat.
6. The presentation of the Sports Department was decided upon. It was decided that Dr Choudhari would submit the quotations of the things decided to make the department presentable at the earliest to the Principal.
7. It was decided that the College leaflet and the flexes of the IQAC would be prepared by Dr Kane.
8. The process of tree mapping was asked to be completed by Nature Club. Dr Raghatate was asked to submit the completion report by the last week of December.
9. The rooms for the display of Best Practices and Institutional Distinctiveness were decided as Room no. 14 and passage leading to the Psychology Laboratory. It was decided that Dr Tundurwar would review the same and inform the Principal.
10. The HoDs and Coordinators were informed to submit the final PPTs of their respective departments to IQAC latest by 26th December 2022.

Pranjali Kane

Dr Pranjali Kane
IQAC Coordinator



Sujit G. Metre

Dr Sujit Metre
Principal & Chairperson, IQAC



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

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• President

SHRI MOHIT SHAH | 9373985046

• Secretary

DR. HARISH RATHI | 9730037001

• Principal

DR. SUJIT G. METRE | 9822714241

INTERNAL QUALITY ASSURANCE CELL (IQAC)

27-12-2022

NOTICE

IQAC Meeting with Teachers

All the IQAC members are requested to attend the Meeting scheduled with all teachers on **30th Dec 2022** at 11.30 **am**. The agenda for the meeting will be as follows:

AGENDA

1. To discuss the mid term and end term review.
2. To review the CO-PO attainment sheet collection and the issues connected to it.
3. To review the preparedness of the various Departments and the Cells and Committees for the forthcoming NAAC PTV.
4. To review the process of the redressal of the Internal and University exams related grievances of the students.
5. To discuss the requirement for the NAAC PTV with Criteria Heads.
6. Any other matter with the permission of the Chair.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairman, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

30-12-2022

Minutes of the IQAC Review Meeting held on 30th December 2022

The IQAC Review Meeting was held on 30th Dec 2022 at 11.30 am in the College Hall. 35 Teachers attended the meeting. The following IQAC members were present on the occasion:

Dr Sujit Metre (Principal & Chairperson, IQAC), Dr Pranjali Kane (IQAC Coordinator), Dr Narendra Raghatate (IQAC Co-coordinator), Dr Afroz Sheikh, Dr Anil Shende, Dr Sandeep Tundurwar, Dr Mohini Bherwani, Dr Narendra Gharat, Dr Sanjay Choudhari, Dr Rajendra Naikwade, Shri Sandeep Dongre were present on the occasion.

The following issues were discussed and decided upon in the meeting:

1. The submissions of pending Mid-term and the fresh submissions of End-term reviews were checked and finalized. The revised date for late submissions was decided to be 15th Jan 2023.
2. The issue of non-submission of CO-PO attainment sheets was discussed in the meeting. It was decided that strict action would be taken against teachers not submitting the sheets in the stipulated time period. It was decided that the CO-PO attainment sheets would be collected by Head of Criteria II, Dr Gharat.
3. The preparedness of all the Cells and Committees and Departments for the forthcoming NAAC PTV was reviewed. It was decided that all the Incharges would send the final PPTs to the IQAC mail latest by 20th Jan 2023. The lists of the files of the Depts and Cells & Committees were called upon to be submitted to IQAC latest by 20th Jan 2023 for Mock Visits.
4. The process of redressal of Internal and University Exams was reviewed. The grievances were recorded and dealt with on priority basis by the Committee. The report of the Committee was tabled in the meeting. No major grievances were found pending by the members.
5. The following requirements for the forthcoming NAAC PTV were discussed with Criteria Heads after the discussion with the teachers:
 - a. Separate budget for presentations of Best Practice and Institutional Distinctiveness.
 - b. Infrastructural changes
 - c. Presentation of Experiential Learning
 - d. Involvement of students in actual visit preparation
 - e. Banners and Flexes for Display
 - f. Budget for refreshments for Parents and Alumni called for interaction with PT Members.
 - g. Cultural Program for NAAC PT requirement.

The meeting adjourned at 5 pm with the permission of the Chair.

P.Kane

Dr Pranjali Kane
IQAC Coordinator




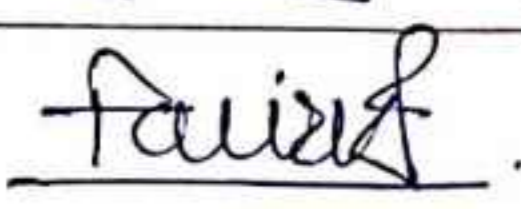

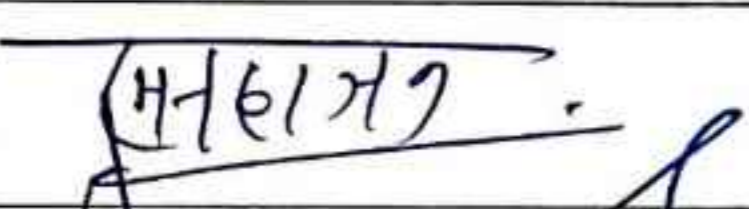
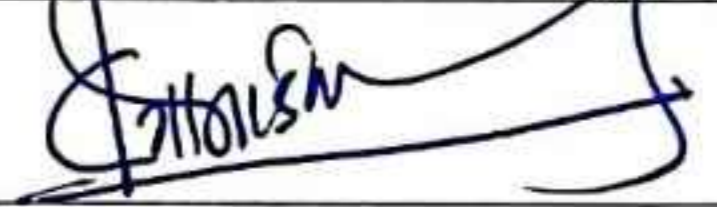

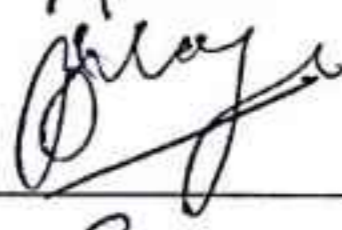


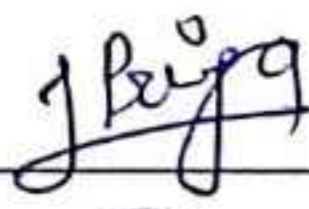

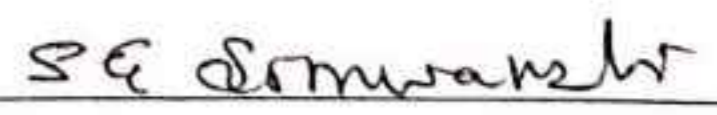
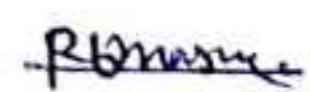
Sujit Metre

Dr Sujit Metre
Principal & Chairman, IQAC

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

IQAC - Review Meeting - 30-12-2022
11.30 a.m.

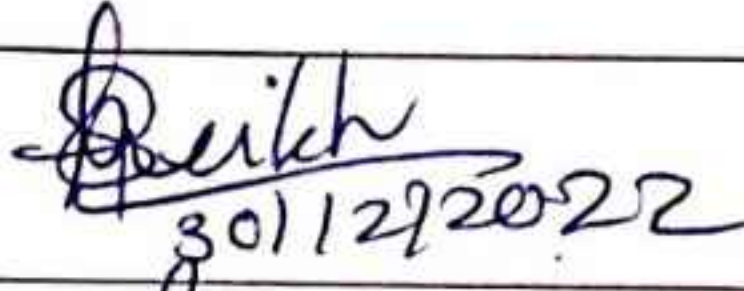
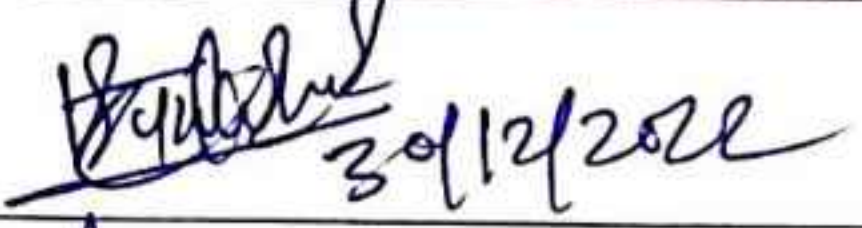
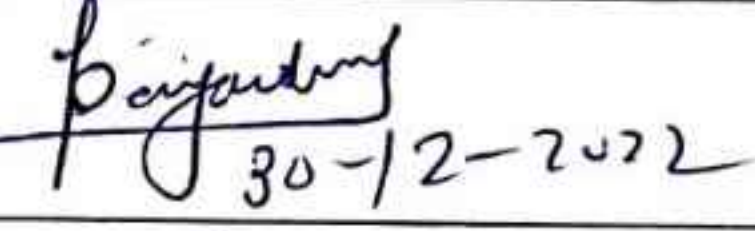
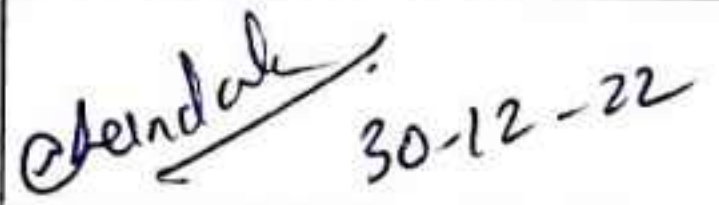
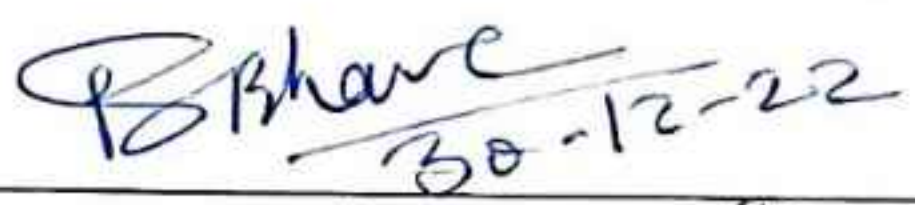
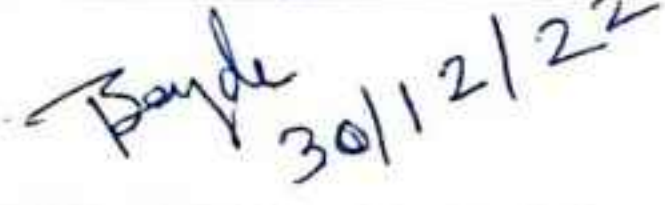
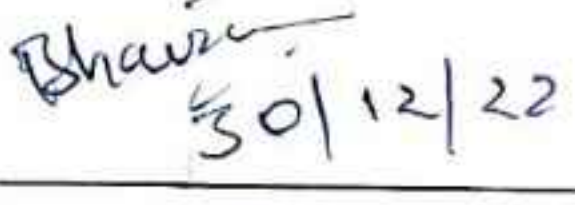
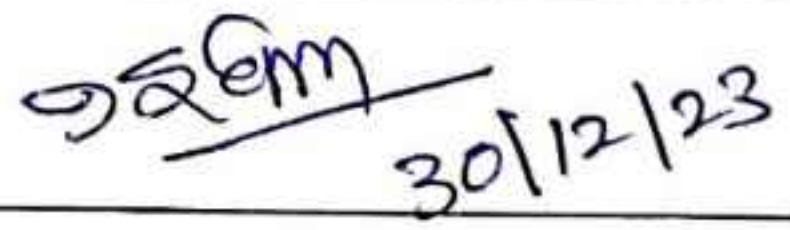
Sr. No	Name of Participant	Signature
1	Dr. Rajesh Alone	
2	Ms. Vijay Pandhaze	
3	Dr. Bhaskar Waghale	
4	Dr. Rayan Mahajan	
5	Dr. Rajendra Naikwade	
6	Mr. Ritesh K. Aggarwal	
7	Mr. Puryshottam S. Bhojar	
8	Sonal P. Ghorhe	
9	Mrs. Kalyani P. Jare	
10	Mrs. Priya Jashi	
11	Dr. Swati Gode	
12	Dr. Janguta Somwanshi	
13	RAJU B. MASKE	
14		
15		

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur



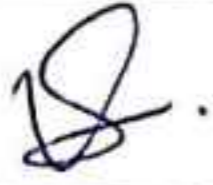
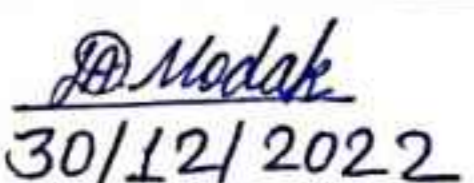


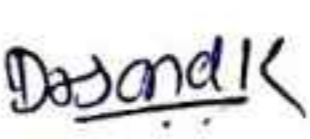


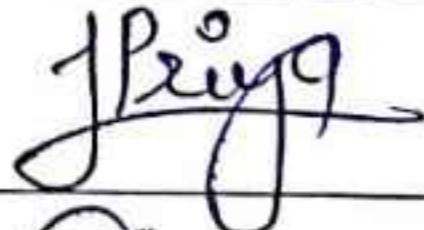
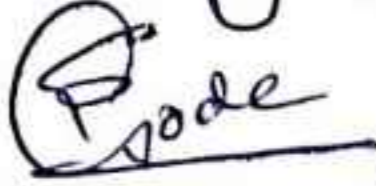
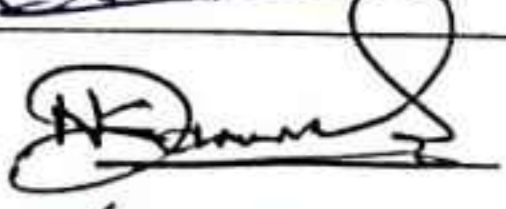
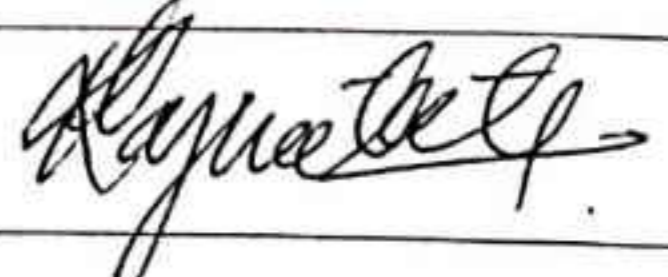

IQAC Review Meeting

11.30 a.m.

Sr. No	Name of Participant	Signature
1	Dr. Mrs. A. H. Sheikh	 30/12/2022
2	Sankar Tyndiwale	 30/12/2022
3	Pooja D. Jaiswal	 30-12-2022
4	Mona Chandak	 30-12-22
5	Rupali Bhave	 30-12-22
6	Punam Bangde	 30/12/22
7	Dr. Rita Bhaire	 30/12/22
8	Narendra I. Gharat	 30/12/23
9		
10		
11		
12		
13		
14		
15		

SHRI BINZANI CITY COLLEGE

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Sr. No	Name of Participant	Signature
1	Dr. Pallavi Rajankar	
2	Mrs. Harsha Shende	
3	Dr. V. S. Pawlekar	
4	Amrapali D. Modak	 30/12/2022
5	Dr. Archana W. Anturkar	
6	Dr. Ghat Ghat	
7	Dr. Madhuri Sondik	
8	Rajashree Mastoram	
9	Pradhnya P. Dudhe	
10	Priya Joshi	
11	Dr. Swati Gode	
12	Narayan Damodar	
13	Dr. Narendra V. Raghavate	
14	Narendra T. Chahal	
15		



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

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• President

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• Secretary

DR. HARISH RATHI | 9730037001

• Principal

DR. SUJIT G. METRE | 9822714241

INTERNAL QUALITY ASSURANCE CELL (IQAC)

03-01-2023

NOTICE

All Criteria Heads are hereby requested to be present for the Meeting to be conducted from 4th Jan to 6th Jan 2023 as per the schedule given below to discuss the NAAC readiness:

S. No	Criteria	Date	Time	Incharge
01	I	04/01/2023	12 noon	Dr Tundurwar
	II		1 pm	Dr Gharat
02	III	05/01/2023	12 noon	Dr Naikwade
	IV		1 pm	Dr Bherwani
03	V	06/01/2023	12 noon	Dr Shende
	VI		1 pm	Dr Sheikh
	VII		2 pm	Dr Raghatare

AGENDA

1. To discuss the details of qualitative metrics of each Criteria for the NAAC PT visit.
2. To discuss about the Mock Visit before the NAAC Visit.
3. Any other matter.

P.Kane

Dr Pranjali Kane
IQAC Coordinator



Dr

Dr Sujit Metre
Principal & Chairperson, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

06-01-2023

Minutes of the Meeting held from 4th Jan to 6th Jan with Criteria Heads for the forthcoming NAAC Peer Team Visit

The following Criteria Heads were present according to the schedule circulated with the Notice:

1. Dr Sandeep Tundurwar:	Criterion I	(4 th Jan 2023)
2. Dr Narendra Gharat:	Criterion II	(4 th Jan 2023)
3. Dr Rajendra Naikwade:	Criterion III	(5 th Jan 2023)
4. Dr Mohini Bherwani:	Criterion IV	(5 th Jan 2023)
5. Dr Anil Shende:	Criterion V	(6 th Jan 2023)
6. Dr Afroz Sheikh:	Criterion VI	(6 th Jan 2023)
7. Dr Narendra Raghatate:	Criterion VII	(6 th Jan 2023)
8. Dr Pranjali Kane:	IQAC Coordinator	

The following issues were discussed and decided upon in the meeting:

1. It was decided that all the Criterion details and Files would be kept ready by Dr Narendra Raghatate, Co-coordinator (IQAC) and handed over to the Criterion Heads by 20th Jan 2023.
2. It was decided that the College would face the Mock Visit before the actual NAAC Peer Team Visit by the end of January 2023.
3. It was decided that Dr Tundurwar, would also be responsible for the display of the Best Practice II. The display of all NGOs would be arranged in the Psychology Dept, while the Best Practice I would be at the Sports Dept. The Dept of Political Science will also show the Institutional Distinctiveness in Room no 14.
4. Room no. 22 would be used to display the experiential and participatory learning of the students.
5. It was decided that the Course Booklets, Attendance Registers, Diaries, Workload distribution files, Research files of individual teachers would be kept at the respective departments during the visit.
6. It was decided that Dr Naikwade would submit the budget of the Cultural event to be showcased in front of the Peer Team by 7th Jan 2023.
7. It was decided that the responsibility of the interactions of Parents, Alumni and Students would rest with Vice Principal Dr Tundurwar.
8. It was decided that the IQAC would organize an Administrative Staff Training Workshop between 9th Jan to 14th Jan 2023 to be NAAC ready.
9. It was decided that Dr Raghatate would review the scanning of the trees to be done by the Nature Club members and present report of the same by 16th Jan 2023.

P.Kane

Dr Pranjali Kane
IQAC Coordinator



Dr

Dr Sujit Metre
Principal & Chairperson, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

09-03-2023

NOTICE

IQAC Meeting with Teachers for NAAC PTV

All the IQAC members are requested to attend the Meeting scheduled with all teachers on **11th March 2023** in the hybrid mode at **3 pm**. The agenda for the meeting will be as follows:

AGENDA

1. To discuss the role of Incharges for the NAAC Peer Team Visit.
2. To get acquainted with the presentation of the Principal and IQAC Coordinator.
3. To finalize the details of the interaction of the Peer Team with Parents, Alumni and Students.
4. Any other matter with the permission of the Chair.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairman, IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

11-03-2023

Minutes of the IQAC Meeting held on 11th March 2023

The IQAC Meeting was held on 11th March 2023 at 3 pm in the College Hall. 37 Teachers attended the meeting. The following IQAC members were present on the occasion:

Dr Sujit Metre (Principal & Chairperson, IQAC), Dr Pranjali Kane (IQAC Coordinator), Dr Narendra Raghatate (IQAC Co-coordinator), Dr Afroz Sheikh, Dr Anil Shende, Dr Sandeep Tundurwar, Dr Mohini Bherwani, Dr Narendra Gharat, Dr Sanjay Choudhari, Dr Rajendra Naikwade, Shri Sandeep Dongre were present on the occasion.

The following issues were discussed and decided upon in the meeting:

1. The role of the Incharges of the display of Best Practices and Institutional Distinctiveness, Experiential Learning, Cells and Committees, technical support and Departments was discussed with respect to the visit schedule. It was decided that the team will report the developments to the IQAC Coordinator by 12th March. The reception committee was also briefed about the students' role on the days of the visit.
2. The main points of the final presentation of the Principal and the IQAC Coordinator before the NAAC Peer Team were discussed by Dr Metre and Dr Kane.
3. The Incharges of the Interaction Committee of Parents, Alumni and Students were briefed about the visit schedule. The refreshment schedule and sitting arrangement was finalized. It was decided that the respective committees will look after the data of the participants and the distribution of the gratitude cards amongst the stakeholders.

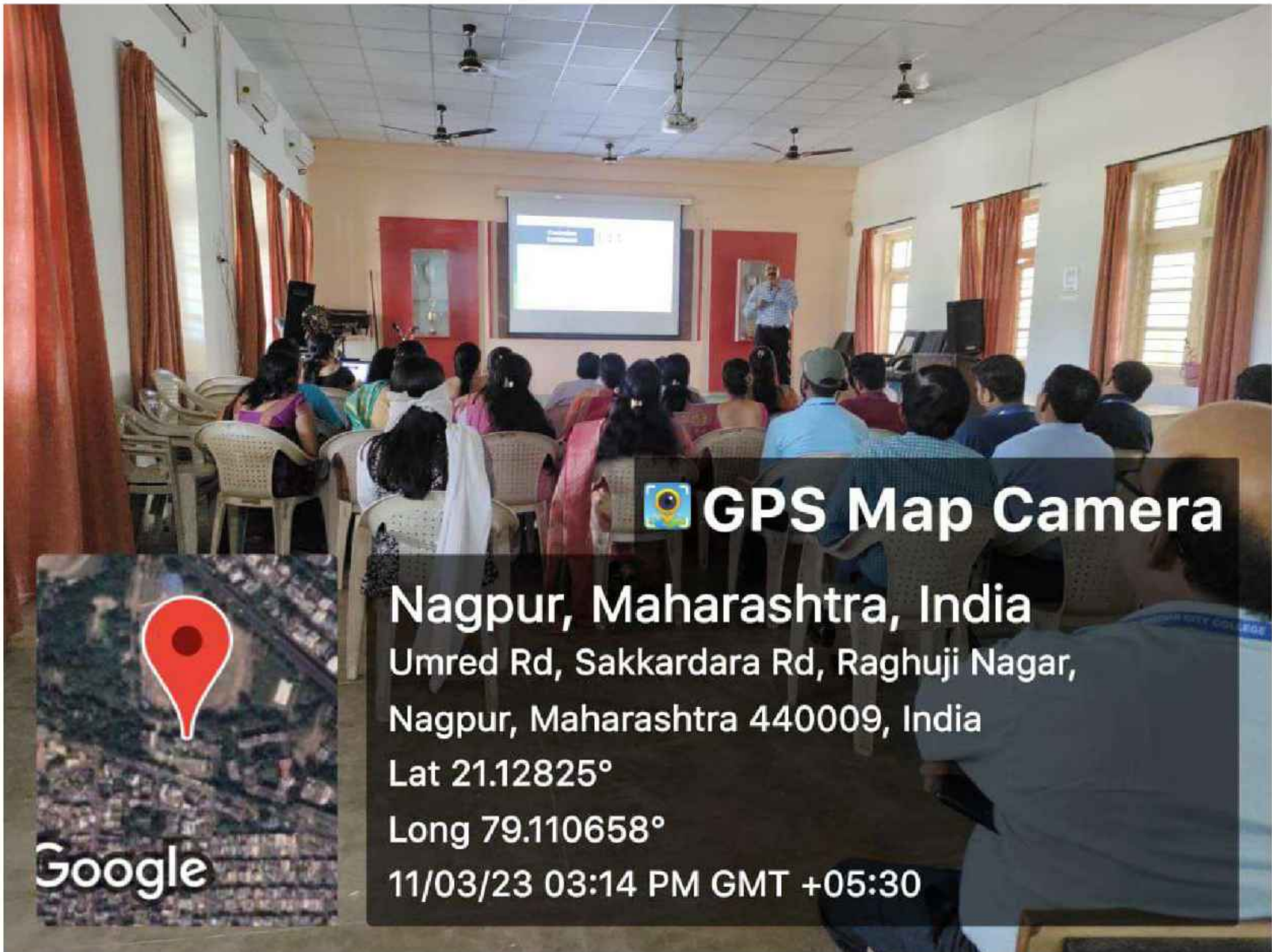
The meeting adjourned at 5 pm with the permission of the Chair.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairman, IQAC

IQAC Meeting - 7 on 11-03-2023



 **GPS Map Camera**

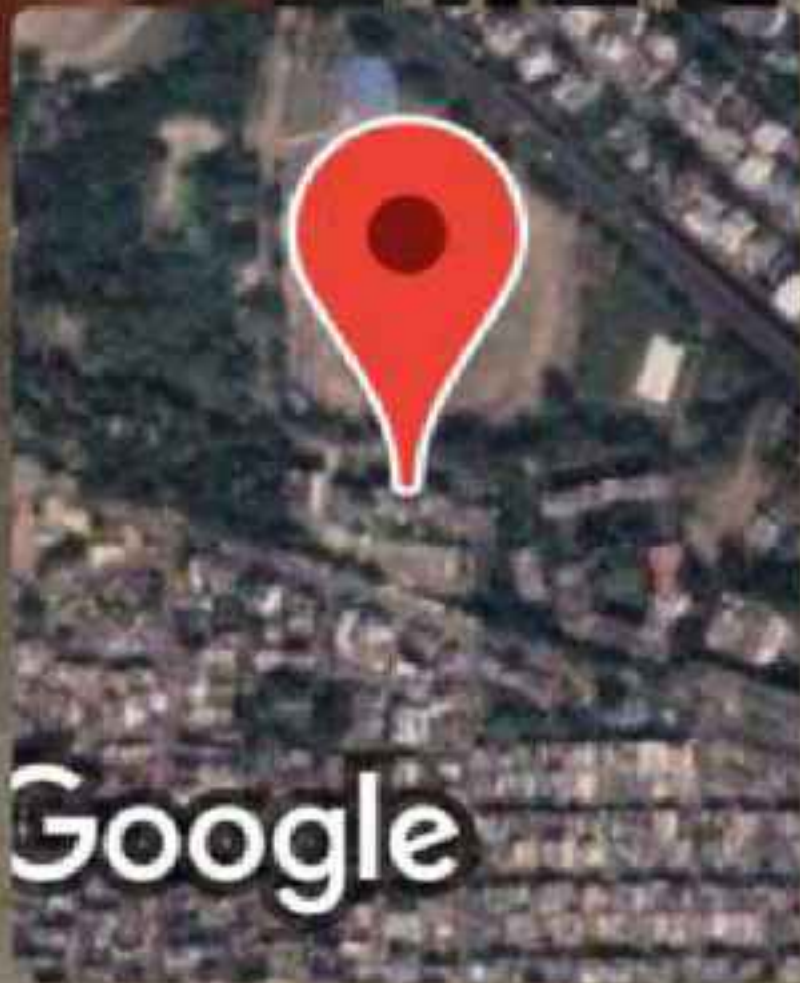
Nagpur, Maharashtra, India

Umred Rd, Sakkardara Rd, Raghuji Nagar,
Nagpur, Maharashtra 440009, India

Lat 21.12825°

Long 79.110658°

11/03/23 03:14 PM GMT +05:30



11.03.2023

Nagpur Shikshan Mandal's
SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

IQAC Meeting with Teachers.
LIST OF PARTICIPANTS

S. No	Name of Students	Glass Dept	Mob No	Signature
1	Amanjali A. Madak	Eng	9518783268	
2	Mrs. Priya Joshi	Commerce	8888839480	
3	Dr. Shrikant Sheela	Pol. Sc	9579779943	
4	Rahul R. Uike	Marathi	9637600840	
5	Dr. N. V. Kogalkar	Philosophy	9822857575	
6	Dr. V. S. Pawar	Psychology	9890362895	
7	Dr. Sanjay Choudhary	Sports	9423403852	
8	Dr. Alka S. Pawar	Psychology	9545524885	
9	Dr. Swati Gode	Commerce	9421925110	
10	Sandeep Tundulkar	Pol. Sci	9890275793	
11	Narenda Ghatak	Mar	9881920628	
12	RASU B. MASKE	Commerce	9822933464	
13	Purushottam S. Bhojrao	Comm.	9767225935	
14	Dr. Mohini Bherwani	Lib.	9765525472	
15	Dr. Aashima Anturkar	Eco	9545774661	
16	Nawang K. Damodar	Soc	7498227810	
17	Dr. Rayan Mahajan	Pol. Sci	9326247088	
18	Ritesh K. Agrawal	Commerce	8275415553	
19	Dr. Bhaskar Jagtap	Pol. Sci	7276633790	
20	Dr. Sudha Jangid	Hindi	8657324096	

11.03.202

Nagpur Shikshan Mandal's
SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

IQAC Meeting with Teachers.

LIST OF PARTICIPANTS

S. No	Name of Students	Class Dept	Mob No	Signature
21	Mrs. Nelliama Matey	Hindi	7020035766	Matey
22	Kalyani P. Jans	BBA	9665724038	Jans
23	Dikshita L. Bhisikar	BBA	9665653840	Bhisikar
24	Bharti C. Upase	B.Com	9403589887	Upase
25	Dr. Sanguta Somwansh	B A	9890589655	S. S. Somwansh
26	Dr. Pallavi Rajankar	Sanskrit	9423065536	Rajankar
27	Mrs. Harsha Shende	English	8237647636	Shende
28	Dr. Rupali Bhare	English	9975747027	Bhare
29	Punam Bangde	BCCA	8928939283	Bangde
30	Dr. Rita Bhaikar	BCCA	9823803462	Bhaikar
31	Ms. Farha Sheikh	Commerce	9527134397	Farha
32	Mrs. Sonali P. Gishre	Commono	7779961118	Gishre
33	Dr. S. S. Dhakire	Com.	9822818702	Dhakire
34	Dr. A. M. Shende	English	9960433772	Shende
35	Dr. A. H. Sheikh	History	9923388987	Sheikh
36	Pooja D. Jaiswal	BCCA	9049283199	Jaiswal
37	Mona Chandak	BCCA	9960402921	Chandak



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

08-04-2023

NOTICE

IQAC Meeting

All the IQAC members are requested to attend the Meeting scheduled on **15th April 2023** in the hybrid mode at **1 pm**. The link for the same will be shared 10 min before the meeting. The agenda for the meeting will be as follows:

AGENDA

1. To review the NAAC Cycle IV Accreditation process.
2. To discuss the recommendations given by the NAAC Peer Team members.
3. To restructure IQAC team for the coming session.
4. To distribute Criteria amongst all Teachers for the next cycle of accreditation.
5. To plan for the strategy to conduct activities for the next academic year.
6. Any other matter with the permission of the Chairperson.

Dr Pranjali Kane
IQAC Coordinator



Dr Sujit Metre
Principal & Chairman, IQAC



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

15-04-2023

Minutes of the IQAC Meeting held on 15th April 2023

The IQAC Meeting was held on 15th April 2023 at 12 noon in the IQAC Room. The following members were present on the occasion:

Dr Sujit Metre (Principal & Chairperson, IQAC), Dr Pranjali Kane (IQAC Coordinator), Dr Narendra Raghatate (IQAC Co-coordinator), Dr Afroz Sheikh, Dr Anil Shende, Dr Sandeep Tundurwar, Dr Mohini Bherwani, Dr Narendra Gharat, Dr Sanjay Choudhari, Dr Rajendra Naikwade, Shri Sandeep Dongre and Ms Urvi Deshpande (Students' Representative). Shri Sandeep Agrawal (External Expert), Shri Praful Jamdar (Industry Expert) and Shri Arpit Potdar (Alumni Representative) had joined the meeting online.

The following issues were discussed and decided upon in the meeting:

1. The NAAC Cycle IV Accreditation process was reviewed. The criteria-wise distribution of marks was discussed and it was noted that Criterion II, III and IV would need strengthening. It was decided that the requirement for the next academic cycle would be chalked out in details and shared with all the faculty members in the College Council Meeting.
2. The recommendations by the NAAC Peer Team were discussed by the members. It was decided that the focus would be towards strengthening Training and Placement and on having MoUs with International Institutes. The IQAC would also work towards bringing in more skill-based programs. The Departmental Heads would be requested to organize more seminars and workshops for students.
3. The IQAC team was restructured due to completion of the tenure of the earlier Coordinator. Dr Sandeep Tundurwar, Vice Principal and HoD (Political Science) agreed to take up the Coordinatorship. Dr Narendra Gharat, HoD (Marathi) agreed to become the Co-coordinator of IQAC.
4. It was informed to all the members that the newly elected Coordinator would declare the Criteria Heads and sub heads for the next academic cycle soon.
5. It was decided that the IQAC would focus on the recommendations of the NAAC Peer Team initially and at the same time continue to conduct the other activities as they were conducted earlier.
6. As per the suggestion of the Industry Expert, Shri Praful Jamdar, it was decided that the IQAC would ensure more number of soft skills training programs for all the students. A posture correction awareness program would also be conducted for all the students by the External Expert Shri Sandeep Agrawal.

The meeting adjourned at 1 pm with the permission of the Chair.

P.Kane



Sujit Metre

Dr Pranjali Kane
IQAC Coordinator

Dr Sujit Metre
Principal & Chairman, IQAC

IQAC Meeting - 8 on 15-04-2023



GPS Map Camera

Nagpur, Maharashtra, India

Umred Rd, Sakkardara Rd, Raghuji Nagar, Nagpur,
Maharashtra 440009, India

Lat 21.12829°

Long 79.110432°

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15/04/23

Nagpur Shikshan Mandal's
SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

IQAC MEETING (2022-23)

LIST OF PARTICIPANTS

S. No	Name of Students	Class DEPT.	Mob No	Signature
1.	Prof A. H. Sheikh	History.	9923388987.	
2.	Sandeep Tundulkar	Pol. Sc.	9890275792	
3.	Narendra I. Gharat	Marathi	9881920628	
4.	DR. Rajendra G. Naikwade	Marathi	9850351025	
5.	Umi C. Deshpande	(Student) English	8605664660	
6.	Sanjay Choudhari	Phy. Edu.	99423403852	
7.	Sandeep S. Dongre	Admin (supd)	9822939308	
8.	Dr. Mohini T. Bherwari	Lit.	9765525472	
9.	Dr. Narendra V. Raghavate	Philo.	9822857575	
10.	Dr. Pranjali S. Kane	English	9822695111	
11.	Dr. Sujit G. Metre	Principal	9822714241	
12.	Dr. A. M. Shende	English	9960433772	
13.	Shri Sandeep Agrawal	External Expert	9423565025	} Online
14.	Shri Praful Jandari	Industry Expert	9823137388	
15.	Shri Arpit Potdar	Alumni	7507505682	

Co-Ordinator
I.Q.A.C.
S.B. City College, Nagpur

